

REVIEWS OF MARKING & ACCESS TO SCRIPTS

What services are available?

Service	Type	What happens?
1	Clerical check	The adding up of marks is checked.
2	Review of marking	The exam paper is checked to make sure it was marked correctly according to the mark scheme. Marks are changed if the new examiner feels there has been a clear marking error.
3	Access to scripts	You get your script paper back.

What do I have to pay?

- You have to pay for each exam paper, not for each subject.
- Payment may be made by cash or via BACS
Bank Account Name – The Legacy Learning Trust
Sort Code – 30 95 56
Account Number – 35649368
For a reference please use the students name and then please email finance@acklamgrange.org.uk when this has been paid.

Service	Type	Deadline		GCSE
1	Clerical check	AQA: Edexcel: OCR: Eduqas: NCFE:	All by the 24 September 2024	AQA: £9.05 Edexcel: £13.10 OCR: £10.75 Eduqas: £11.00 NCFE: £5.00
2	Review of marking	AQA: Edexcel: OCR: Eduqas: NCFE:	All by the 24 September 2024	AQA: £42.00 Edexcel: £46.70 OCR: £61.50 Eduqas: £40.00 NCFE: £50.00
3	Access to scripts	AQA: Edexcel: OCR: Eduqas: NCFE:	All by the 4 September 2024	AQA: £3.00 Edexcel: £3.00 OCR: £3.00 Eduqas: £3.00 NCFE: £13.00

What can happen to my mark or grade?

- Marks and grades **can go up, go down or stay exactly the same.**
- If your grade for a **subject** (not unit/paper) increases, we will return your payment.

Name:	Candidate number:
Candidate contact number:	Candidate Email:

Please use one line per exam paper, not per subject.

Awarding Body	Subject	Exam paper title (& code if known)	Service No.	Fee (per paper)
				£
				£
				£
				£
				£
			Total cost	£

Can parents authorise this review of marking?

- No.
- This form **must** be signed by the candidate in the box below. If the candidate is not able to sign a form and give permission, please contact the Exams Office to discuss the best action.

I give my consent to Acklam Grange School to make an enquiry about the result of the examination(s) listed above. In giving consent, I understand that the final subject grade awarded to me following an enquiry about the result and any subsequent appeal may **be lower than, higher than, or the same** as the grade which was originally awarded for this subject.

I confirm that where I am applying for a review of marking, this has been discussed with (enter staff members name) prior to the request being made.

Candidate Signature:

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For Exams Office use only:

Payment received £
Service applied for date:
Outcome received date:

PLEASE RETURN THIS FORM TO THE EXAMS OFFICE

If you have any questions, please email: GCSE2024@acklamgrange.org.uk