



School Name: Acklam Grange School
Post Title: DT Technician (Food Specialist)
Responsible to: Headteacher

JOB SPECIFICATION: MAIN RESPONSIBILITIES OF THE POST:

To provide high quality technical support to the food and textiles technology department, meeting health and safety standards and the requirements of the Food and Textiles (FT) Technology department.

MAIN TASKS AND RESPONSIBILITIES OF THE POST:

- Ensuring classrooms are clean and tidy.
- Provide frequent, direct and proactive support for staff in the department to enhance teaching and learning.
- Prepare materials in advance, where possible, to support FT subject staff, including preparing foodstuffs and ingredients for practical lessons.
- Working under the instruction/guidance of the teacher to support and supervise students during lessons.
- Maintain and be able to use machinery and equipment located in the FT department, including:
 - Cooking Equipment
- Know and implement safety regulations relating to all FT equipment.
- Monitor supplies of stock and inform the subject leader when further supplies of apparatus or materials are required.
- Carry out stock taking and inventory checks.
- Purchase and collect local materials for use in the FT department as required.
- Show willingness to develop new skills when required in a forward-thinking department that continues to develop with the introduction of new technologies, including ICT developments.
- Contribute to high-level outcomes
- Work with individual students and supporting them with project
- To maintain confidentiality at all times in respect of school-related matters and to prevent disclosure of confidential and sensitive information.

ALL EMPLOYEES HAVE A RESPONSIBILITY TO:

- Be committed to the safeguarding and promotion of the welfare of children and young people
- Comply with the policies and procedures relating to child protection, health and safety, security, confidentiality and data protection, equal opportunities, reporting all concerns to an appropriate person
- Take appropriate action to identify, evaluate and minimise any risks to health, safety and security in the school working environment
- Contribute to the overall ethos of the school/trust
- Participate in training and other learning activities and performance development as required

Other duties commensurate with the grade of the post as required by the Headteacher or Senior Leadership Team.